



**PACKAGES & PRICING**

# Retainer Packages

SERVICES AND PRODUCTS	SMALL BUSINESS		GROWING BUSINESS	ESTABLISHED BUSINESS
	Basic	Plus		
	0-9 employees	10-24 employees	25-49 employees	50+ employees
Standard contract of employment	Template only	Bespoke	Yes	Yes
Staff handbook	Template only	Bespoke	Yes	Yes
Hours of professional advice (p/a)	6	12	18	24
Letters, contracts and policies	-	Template only	Yes	Yes
HR software	Yes	Yes	Yes	Yes
Legal updates for documents	-	-	Yes	Yes
Appraisal documentation	-	-	-	Yes
Newsletters	Yes	Yes	Yes	Yes
Reduced hourly rate (to top up hours)	Yes	Yes	Yes	Yes
Discounted seminar attendance	-	-	Yes	Yes
Discounted training	-	-	-	Yes
Annual review of service usage	Yes	Yes	Yes	Yes
<b>PRICES FROM</b>	£125 per month	£200 per month	£300 per month	£400 per month

The following add-on bundles can be added to your retainer or purchased separately:

PRODUCT	PRICES FROM
HR software	£10 per month plus admin fee
Payroll	£2.70 per employee per month plus management fee
Driver/vehicle checks	£4.35 per person
Employee background checks	£89.50 per employee
Health and safety	POA
Insurance	POA

### Bespoke Retainers

Create your own bespoke package and we will call you to discuss your needs and budget.

**For more information on our retainer packages, and to find out how we can help you, please contact us on 0345 646 0406 or email [enquiries@nockolds.co.uk](mailto:enquiries@nockolds.co.uk).**